

**DOLGEVILLE CENTRAL SCHOOL**  
**Dolgeville, NY 13329**

**Approved 6-20-2023**

Wednesday, May 17, 2023

Regular Meeting

James A. Green School

**PRESENT:**

S. Hongo, President  
J. Williams, V. President  
J. Schmid  
C. Williams  
C. Spofford  
T. Rutkowski

**ABSENT:**

J. Izzo

**OTHERS PRESENT:**

J. Gilfus  
C. Chrisman (absent)  
M. Primeau  
B. Manley (absent)  
J. Radley  
Gabrielle Rockwell, Student BOE Member (absent)

**PRESIDING OFFICER:**

Scott Hongo, President

The regular meeting was called to order at 6:00 p.m. in the Jr./Sr. high school cafeteria.

Call to Order

President, Scott Hongo, asked everyone to rise and recite the Pledge of Allegiance.

Pledge to  
the Flag

**MINUTES**

Approve  
Minutes  
4/18/2023

Motion by Mr. Spofford, second by Mrs. J. Williams, to approve the minutes of April 18, 2023 (special meeting), as presented.

Ayes All – Motion Carried 6:0

Motion by Mrs. J. Williams, second by Mr. Schmid, to approve the minutes of April 18, 2023 (regular meeting), as presented.

Approve  
Minutes  
4/18/2023

Ayes All – Motion Carried 6:0

Motion by Mr. Schmid, second by Mr. Spofford, to approve the minutes of April 19, 2023 (special meeting – BOCS Budget Vote), as presented.

Approve  
Minutes  
4/19/2023

Ayes All – Motion Carried 6:0

Motion by Mrs. J. Williams, second by Mr. Spofford, to approve the minutes of April 24, 2023 (special meeting – DCS budget adoption), as presented.

Approve  
Minutes  
4/24/2023

Ayes All – Motion Carried 6:0

Motion by Mr. Schmid, second by Mr. Spofford, to approve the minutes of May 9, 2023 (special meeting – Budget Hearing), as presented.

Approve  
Minutes  
5/9/2023

Ayes All – Motion Carried 6:0

Motion by Mr. Schmid, second by Mr. Spofford, to approve the minutes of May 16, 2023 (special meeting – Annual Meeting and budget vote results/board election results) as presented.

Approve  
Minutes  
5/16/2023

Ayes All – Motion Carried 6:0

Motion by Mr. Spofford, second by Mrs. J. Williams, to accept the audit/finance committee meeting minutes of April 13, 2023 as attached.

Acpt.Min.  
Audit/Fin.  
Comm.

Ayes All – Motion Carried 6:0

**CORRESPONDENCE - None**

Correspond.

**FINANCIAL**Approve  
Financials

Motion by Mr. Schmid, second by Mr. Spofford, to approve the following financial items:

That General Fund Schedule #A-67 in the sum of \$365,781.92; General Fund Schedule #A-68 in the sum of \$589,570.86; General Fund Schedule #A-70 in the sum of \$334,549.91; General Fund Schedule #71 in the sum of \$346,054.71; School Lunch Fund Schedule #C-11 in the sum of \$11,801.43; Special Aid Fund Schedule F-9 in the sum of \$3,215.00 and Capital Fund Schedule #HP-3 in the sum of \$81,366.80 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve  
Payment  
of  
Warrants

To accept the Treasurer's Report for April, 2023 as presented.

Treas. Rept.  
4/2023

To accept the 3<sup>rd</sup> Quarter Extraclassroom Activity Report for 2022-2023 as presented.

Acpt 3<sup>rd</sup> Q.  
Extraclass  
Report

Ayes All – Motion Carried 6:0

**REPORTS**

Reports

Elementary School Report – Mrs. Chrisman – Attached

Elem. Rept.

High School Report – Mrs. Primeau – Attached

HS Rept.

Students are now making their course selections for next year to be built into the Master Schedule. Many students plan to attend BOCES next year for CTE classes.

Director of Pupil Personnel Services Report – Mrs. Manley – Attached

Dir. Of  
Pupil Serv.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD

Superintendent's Report – Mr. Gilfus

Supt. Rept.

Mr. Gilfus made the following comments:

- Mrs. Manley is looking at the district's speech needs and has met with our speech providers to determine who we are servicing. There is a demand for more services and we are looking at ways to restructure and accommodate those needs.
- The budget presentations for the three townships were well received and Mrs. Radley and I were able to answer questions from the public. These presentations will become something we do annually. Letters will be sent saying thank you for the opportunity to visit and present.

Buildings & Grounds Report – Mrs. Radley - Attached

Build/Grounds

Transportation Report – Mr. Stack – Attached

Transport.

Food Service Report – Mr. Dupuis – Attached

Food Serv.

Technology Report – Mr. Dy, Mr. Randall – Attached

Technology

Revenue Analysis/Expenditure Analysis Reports for April, 2023 – Mrs. Radley – Attached

Rev/Expend.

Motion by Mr. Schmid, second by Mrs. J. Williams, to accept the above building reports as presented.

Acpt  
Bldg.  
Reports

Ayes All – Motion Carried 6:0

**PRIVILEGE OF THE FLOOR**Privilege of  
the Floor

Bruce Smith (DCS Resident) spoke to the Board of Education expressing his concern that he had missed the basketball banquet and felt that perhaps he had been intentionally excluded from the event.

**OLD BUSINESS**

Old Business

- a. Capital Project Update – Mrs. Radley/Mr. Gilfus  
The Bid Opening was held today with lower than expected participation. We will be meeting with SEI and C&S the week of May 22<sup>nd</sup> to review the scope of work and then go back out to bid again, also using competitive bidding. This may impact our timeline for the project.
- b. Volunteer Firefighters & Ambulance Workers Exemption  
Mrs. Radley secured information from the County of Herkimer that the county voted to not offer this exemption at this time as the current income tax credit for Firefighters gives them more money off than the exemption would. Mr. Hongo also pointed out that when the exemption is given, the remaining taxpayers are required to make up the difference. Mr. Hongo asked that this item be tabled for now.

Capital  
Project  
Update  
  
Vol. FF  
Ambulance  
Exemption**NEW BUSINESS**New  
Business

- a. District Calendar for 2022-2023 – Adjust calendar  
Motion by Mrs. Rutkowski, second by Mr. Spofford, upon recommendation of the Superintendent as per attached, to utilize the remaining emergency day as follows: School will not be in session on Friday, May 26, 2023 (to extend the Memorial Day Weekend).

Adjust  
2022-23  
School  
Calendar

Ayes All – Motion Carried 6:0

- b. Approve Memorandum of Agreement  
Motion by Mr. Spofford, second by Mrs. J. Williams, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and the Dolgeville Teachers' Association dated April 24, 2023, regarding the Summer Driver's Education Instructor index factor for compensation as per attached. This Memorandum of Agreement will expire on June 30, 2025.

Appr. MOA  
DCSD &  
DTA  
Summer  
Driver's Ed.  
Compensation

Ayes All – Motion Carried 6:0

- c. Approve Memorandum of Agreement  
Motion by Mrs. J. Williams, second by Ms. C. Williams, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and the Dolgeville Teachers' Association establishing compensation for the Gay-Straight Alliance (GSA) advisor dated May 9, 2023, as attached. This Memorandum of Agreement will expire on June 30, 2024.

Appr. MOA  
DCSD and  
DTA - GSA  
Adv.Stipend

Vote: Mr. Hongo – Aye                      Mrs. Rutkowski – Nay  
      Mrs. J. Williams – Aye  
      Mr. Schmid – Aye  
      Ms. C. Williams – Aye  
      Mr. Spofford – Aye

Motion Carried.

- d. Create additional Universal PreK Classroom  
Motion by Mr. Spofford, second by Ms. C. Williams, upon the recommendation of the Superintendent, the Board of Education does hereby create an additional grant funded Universal PreK Classroom beginning school year 2023-2024 as per attached memorandum of Superintendent dated May 9, 2023.

Create  
Additional  
Universal  
PreK  
Classroom

Ayes All – Motion Carried 6:0

- e. Create Position – Additional Universal PreK Classroom Teacher  
Motion by Mrs. J. Williams, second by Ms. C. Williams, upon the recommendation of the Superintendent the Board of Education does hereby approve the creation of an additional grant funded Universal PreK classroom teacher position beginning school year 2023-2024, as per attached memorandum of Superintendent dated May 9, 2023.  
Create Additional Universal PreK Classroom Teacher
- Ayes All – Motion Carried 6:0
- f. Create Position – Additional Universal PreK Teaching Assistant  
Motion by Mrs. J. Williams, second by Ms. C. Williams, upon the recommendation of the Superintendent, the Board of Education does hereby approve the creation of an additional grant funded Universal PreK teaching assistant position beginning school year 2023-2024, as per attached memorandum of Superintendent dated May 9, 2023.  
Create Additional Universal PreK Classroom Teacher
- Ayes All – Motion Carried 6:0
- g. Approve Tentative Agreement  
Motion by Mr. Spofford, second by Mrs. Rutkowski, to approve the Tentative Agreement by and between the Dolgeville Central School District and the CSEA, Local 1000 AFSCME, AFL-CIO Dolgeville Central School Unit #7109 covering the contract duration from July 1, 2023 through June 30, 2027 as attached.  
Approve Tentative Agree.CSEA 7/1/2023 - 6/30/2023
- Ayes All – Motion Carried 6:0
- h. Approve Substitute Rates for 2023-2024  
Motion by Mrs. J. Williams, second by Ms. C. Williams, to approve the substitute rates for 2023-2024 as attached, effective July 1, 2023.  
Appr. Sub. Rates for 2023-2024
- Ayes All – Motion Carried 6:0
- i. Amend BOE Meeting Calendar to add special meeting – This item was tabled.  
Table Item BOE Mt. Calendar
- j. Award Capital Project Contracts via Cooperative Purchasing  
Motion by Mr. Schmid, second by Ms. C. Williams, to award the following bids for the \$15.8 million Capital Project secured through KPN (Keystone Purchasing Network), T.I.P.S. (The Interlock Purchasing System) and Sourcewell using cooperative procurement as per attached:  
Award Capital Project Bids Via Cooperative Purchasing
- 1) Award the T.I.P.S. Roofing Cooperative Contract to **Pulver Roofing Company, Inc.** in the amount of \$1,063,724.00 (This is calculated at \$1,768,000.00 minus the CRRSA funded portion of \$704,276.00)
  - 2) Award the KPN Multipurpose Stadium Lighting Cooperative Contract to **Musco Sports Lighting LLC** in the amount of \$483,543.00.
  - 3) Award the T.I.P.S. Stadium, Field Seating, Bleachers Cooperative Contract to **GT Grandstands** in the amount of \$748,140.00.
  - 4) Award the Sourcewell Turf Complex Scoreboard and Sport Sound System Package Cooperative Contract to **Toth's Sports** in the amount of \$176,530.00.
  - 5) Award the KPN Track Construction and Synthetic Turf Cooperative Contract to **FieldTurf** in the amount of \$2,654,437.00
  - 6) Award the Sourcewell Track Construction Cooperative Contract to **AstroTurf (formerly known As Nagel)** for surfacing the track only in the amount of \$352,676.98

Ayes All – Motion Carried 6:0

k. Resolution – Telecommunications Broadband ServiceTelecomm.  
Broadband  
Service  
Resolution  
Mohawk  
RIC  
7/1/2023-  
6/30/2026

Motion by Ms. C. Williams, second by Mrs. Williams, to adopt the following resolution:

WHEREAS, the Board of Education of the Dolgeville Central School District desires to enter into a 3 year contract with the Madison-Oneida BOCES in order for the Mohawk Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being Broadband Telecommunications as defined on the attached sheet(s).

NOW, THEREFORE, IT IS RESOLVED that the Board of Education of the Dolgeville Central School District agrees to enter into a contract with the Madison-Oneida BOCES through the provision of said services to the District not to exceed \$454.00 monthly, plus any one time vendor installation costs, subject to the approval of the Commissioner of Education for a period of 3 years, beginning on or about July 1, 2023. and ending on or about June 30, 2026.

Ayes All – Motion Carried 6:0

l. Equipment Disposal – Musical InstrumentsEquipment  
Disposal  
Music Dept.

Motion by Mrs. J. Williams, second by Ms. C. Williams, to declare the attached list of musical instruments as excess/unusable and to be used by the music department for parts to repair other instruments.

Ayes All – Motion Carried 6:0

m. Equipment Disposal – Art FurnitureEquipment  
Disposal  
Art  
Furniture

Motion by Mr. Schmid, second by Ms. C. Williams to declare ten (10) art desks (drafting tables) as excess/unusable and to be disposed of with the district posting these desks for online bidding.

Ayes All – Motion Carried 6:

n. Set Reorganization Meeting Date and approve 2023-2024 BOE meeting datesSet Reorg.  
Mtg. date  
& approve  
BOE mtg.  
dates for  
2023-2024

Motion by Ms. C. Williams, second by Mr. Spofford, to set the Reorganization Meeting date for Wednesday, July 12, 2023 at 6:00 p.m. and to approve the Board of Education meeting dates for 2023-2024 as attached. BOE Presentations will be added to this calendar.

Ayes All – Motion Carried 6:0

o. BOE Policies for discussionDiscuss BOE  
Policies

1. Homebound Instruction
2. Use of Videoconferencing for Board Meeting

p. Campus “Rest Day” Discussion – Mr. GilfusCampus  
“Rest Day”

Mr. Gilfus suggested to the board the idea of a “rest day” for the campus on Sundays for our building to rest, as well as our staff. DCS seems to be hosting a lot of events. In the future, will carefully consider all requests for Sunday events, with some not being approved.

q. Announce - The Rural Schools Conference in Cooperstown will be held on July 9-11, 2023.RuralSchools  
NYSSBA  
Conferencer. Announce - The NYSSBA Conference in Buffalo will be held October 26-28, 2023.

**INFORMATION ONLY**Information  
Only

- a. Results of the BOCES Budget and Election from April 19, 2023
- b. Letter from NYS Education Department – Education Evaluation Plan approved
- c. Letter from NYS Department of Transportation Bus Inspection System Operator Profile
- d. Building Use Requests by outside groups approved by Superintendent
  - 1) Sarah Williams-Herringshaw (CCS) – Use school front lawn – Display DWI Awareness Car Visual – 5/1/2023
  - 2) Sarah Williams-Herringshaw (CCS) – Use Auditorium for DWI/DUI Program prior to Prom – 5/1/2023
  - 3) Bruce Risley (Red Cross) – Use Auditorium – Blood Drive – 5/31/2023

**BOARD FORUM**

Board Forum

The board members offered the following comments during Board Forum:

- It has been a good year and looking forward to May and June
- Thank you to Bruce Smith for his comments tonight
- Thank you to the Administration, Faculty, and Staff everything you do for our students
- Thank you to everyone in the audience
- Congratulations to our scholar-athletes.
- Thank you to Mr. Gilfus and Mrs. Radley for their dedicated work on our school budget
- BOCES House Tour is tomorrow night at 4:30 p.m.
- Congratulations to Junior Kaylee Lynch for earning 1st Place in Cosmetology in the Skills USA career competition event.
- Great things have been going on – sports, clubs, music – great opportunities for our kids – thank you.

**EXECUTIVE SESSION**Enter  
Executive  
Session

Motion by Ms. C. Williams, second by Mr. Spofford, to enter executive session at 7:01 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s); and to discuss contract negotiations and ongoing litigations.

Ayes All – Motion Carried 6:0

Motion by Mr. Schmid, second by Ms. C. Williams, to return to regular session at 8:26 p.m.

Return to  
Regular  
Session

Ayes All - Motion Carried 6:0

**CSE/CPSE MINUTES AND RECOMMENDATIONS**CSE/CPSE  
Min. & Rec.  
4/18/23 -  
5/10/23

Motion by Mr. Schmid, second by Mrs. J. Williams, to approve the CSE/CPSE Minutes and Recommendations covering the period 4/18/2023 through 5/10/2023 as attached.

Ayes All – Motion Carried 6:0

**PERSONNEL**Personnel  
Actions

Motion by Mr. Schmid, second by Mr. Spofford, upon the recommendation of the Superintendent of Schools, to accept and approve the following personnel action:

Motion by Mr. Spofford, second by Ms. C. Williams, upon the recommendation of the Superintendent of Schools, to accept and approve the following retirements/resignations/leaves/appointments:

Resignations  
Leaves, Ret.  
Appoints.

To approve the leave request of Emily Farquhar, Elementary Teacher, effective September 5, 2023 through September 29, 2023.

Appr. Lv.  
E. Farquhar

To accept the resignation of Justine Slawson, Elementary Teacher, effective May 31, 2023.	Accpt.Resign J. Slawson
To accept the resignation of Dionne Patrei, Elementary Reading Teacher, effective June 9, 2023.	Accpt.Resign D. Patrei
To accept the retirement of Fredrick Herringshaw, Bus Driver, effective June 23, 2023.	Accpt.Resign F.Herringshaw
To accept the resignation of Lori Cummings as Part Time Cleaner, effective April 26, 2023.	Accpt.Resign L.Cummings
To accept the resignation of Kimberly Dingman as K-12 Monitor, effective May 12, 2023.	Accpt.Resign K.Dingman
To approve the appointment of Jolene Stallman to the following position: Name:..... <b>Jolene Stallman</b> Position:.....Long Term Substitute Teacher (Math Specialist) Reason:.....Fill leave of T. Feldman Effective Date:.....5/12/2023 – 6/30/2023 Tenure Area:.....NA Certification:.....Uncertified Rate of Pay:.....Days 1-10 – Sub rate for substitute teacher (uncertified w/out Bachelor’s Degree)–(\$110/day) Beginning Day 11 - 1/200 <sup>th</sup> of Step 1 DTA Salary Schedule - (\$223.49/day) for days worked	Appr.Appt. J. Stallman LT Sub Teacher
To approve the appointment of Kacey Sperry as Substitute Teacher/TA, Substitute Teacher Aide, Substitute Monitor and Substitute Clerical Worker.	Appr.Appt. K. Sperry Substitute
To approve the appointment of Lillian Bauder as Substitute Teacher/TA, Substitute Teacher Aide, Substitute Monitor and Substitute Clerical Worker.	Appr.Appt. L. Bauder Substitute
To approve the appointment of non-instructional workers per attached memo dated May 4, 2023, effective July 1, 2023 through September 1, 2023, in the areas of Cafeteria, Buildings & grounds and Transportation.	Appr.Appt. Summer Non-Inst.
To approve the appointment of <b>Kathy Winkler</b> to a one-year term of appointment as a part-time (.44 FTE) Family and Consumer Sciences Teacher for the term from August 31, 2023 through June 30, 2024, unless sooner terminated by the Board of Education. Kathy Winkler shall receive a salary of \$33,000.00 for the term of this appointment.	Appr.Appt. K. Winkler PT F&CS Teacher
To grant a permanent appointment (civil service) to Taylor Brandow as Part Time Food Service Helper, effective May 21, 2023.	Perm.Appt. T. Brandow

Ayes All – Motion Carried 6:0

#### FUTURE MEETINGS

Regular Meeting – June 20, 2023

Reorganization Meeting – Wednesday, July 12, 2023

Future  
Meetings

#### ADJOURNMENT

Motion by Mr. Spofford, second by Mr. Schmid, to adjourn at 8:28 p.m.

Adjournment

Ayes All – Motion Carried 6:0

Sandra L. Allen  
District Clerk